



VOLUNTEER **Application Packet**

MINISTRY OF INTEREST _____

Office Use:
MINISTRY _____
MINISTRY LEADER INITIAL _____
F1 ACCOUNT

VOLUNTEER Application Packet

GENERAL INFORMATION

This application is to be completed by all those desiring to serve in a ministry position. It is used to help the church provide a safe and secure environment for all who participate in our programs and use our facility. You can fill out this form (may require Adobe Acrobat), save it and email it to info@greenvalley.church, or you can print it, mail it or bring it in to the church office.

Name _____ Male Female
Address _____
Home Phone _____ Cell/Other Phone _____
Email _____
Occupation _____ Place of Employment _____
Marital Status _____
Spouses Name _____ Children _____
Emergency Contact _____ Phone _____

BACKGROUND INFORMATION

Briefly describe your spiritual journey

How long have you attended GVCC? _____

Have you attended any GVCC classes or programs? _____

If applying for Children's ministry, please mention any experience you have had with children

List any GVCC ministries in which you were or are involved:

DISCLOSURE AND AUTHORIZATION

for Green Valley Community Church to Access Consumer Reports

AUTHORIZATION

I hereby authorize, without reservation, the obtaining of “consumer reports” or “investigative consumer” reports by Green Valley Community Church at any time after receipt of this authorization and throughout my employment or volunteer service, if applicable. I further authorize and request, without reservation, any present or former employer, school, police department, state or federal agency, financial institution, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about me to furnish SecureSearch or Green Valley Community Church with any and all background information in their possession regarding me, so that my employment qualifications may be evaluated and/or reassessed. I also agree that a fax or photocopy of this authorization with my signature should have the same authority as the original.

By signing below, I certify: 1) that I have read and fully understand this disclosure and authorization; 2) that all of the information I am providing is true, complete, correct and accurate; and 3) that I have received the attached Summary of Your Rights under the Fair Credit Reporting act 15 U.S.C. §1681 et seq.).

The following is information required in order for Green Valley Community Church to obtain a complete consumer report:

Full Legal Name *(First, Full Middle Name, Last Name)*

Social Security Number

Date of Birth*

Street Address

City, State, Zip Code

Other or Former Names *(AKA, Maiden Names, Married Names, Surnames, Etc.)*

Consumer's Signature

Date

**This information will be used for background screen purposes only.*

Please list all Counties and States you have lived in since the age of 18.

| County | State | Name Used in County | Date From | Date To |
|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
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DISCLOSURE

In connection with your application for employment or volunteer service with Green Valley Community Church (including any independent contract for service) or when deciding whether to modify or continue your ongoing employment (if hired) or volunteer service, Green Valley Community Church may obtain a "consumer report" and/or an "investigative consumer report" on you from SecureSearch, a consumer reporting agency, or from any third party, in strict compliance with both state and federal law. A consumer report is a communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your current and/or continuing eligibility for employment or volunteer purposes. An investigative consumer report is a report obtained through personal interviews with individuals who may have knowledge of your character general reputation, personal characteristics, or mode of living. The consumer reports or investigative consumer reports may contain information regarding your credit history (if applicable to position), criminal records, driving history records, education records, previous employment history, social security traces, military records, professional licensure records, drug testing, government records, and other types of background information. You further understand that these reports may contain information concerning the reasons for termination of past employment. You are hereby notified that you have the right to make a timely request for the nature and scope of any investigative consumer report. You are further notified that, prior to being denied employment based in whole or in part on information obtained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the consumer reporting agency and a description of your rights under the Fair Credit Reporting Act. Inquiries to **Secure Search should be directed to SecureSearch: Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. 866.891.1954.**

CALIFORNIA APPLICANTS OR EMPLOYEES ONLY

By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law.

NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW

Green Valley Community Church (the "Company") intends to obtain information about you for employment or volunteer purposes from an investigative consumer reporting agency or consumer credit reporting agency. Thus, you can expect to be the subject of "Investigative consumer reports" and "consumer credit reports" obtained for employment and volunteer purposes. Such reports may include information about your character, general reputation, personal characteristics and mode of living. With respect to any investigative consumer report from an investigative consumer reporting agency ("ICRA"), the Company may investigate the information contained in your employment application and other background information about you, including but not limited to obtaining a criminal record report, verifying references, work history, your social security number, your educational achievements, licensure, and certifications, your driving record, and other information about you, and interviewing people who are knowledgeable about you. The results of this report may be used as a factor in making employment decisions. The source of any investigative consumer report (as that term is defined under California law) will be **SecureSearch; Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. 866.891.1954.**

The source of any credit report will be **SecureSearch or ClearStar Logistics; Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. 866.891.1954.**

The Company agrees to provide you with a copy of an investigative consumer report when required to do so under California law. Under California Civil Code section 1786.22, you are entitled to find out from an ICRA what is in the ICRA's file on you with proper identification, as follows; In person, by visual inspection of your file during normal business hours and on reasonable notice. You also may request a copy of the information in person. The ICRA may not charge you more than the actual copying costs for providing you with a copy of your file. A summary of all information contained in the ICRA's file on you that is required to be provided by the California Civil Code will be provided to you via telephone, if you have made a written request, with proper identification, for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to you.

By requesting a copy be sent to a specified addressee by certified mail. ICRA's complying with requests for certified mailings shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the ICRA's.

"Proper Identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if you cannot identify yourself with such information may the ICRA require additional information concerning your employment and personal or family history in order to verify your identity.

The ICRA will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information contained in files maintained on you This written explanation will be provided whenever a file is provided to you for visual inspection.

You may be accompanied by one other person of your choosing, who must furnish reasonable identification. An ICRA may require you to furnish a written statement granting permission to the ICRA to discuss your file in such person's presence.

Background Check Consent

The following are my responses to questions about my criminal record history (if any) with descriptions to any questions with a YES answer:

Name _____

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations) Yes No

If Yes, Please explain:

2. Have you ever received probation or community supervision for any federal, state or municipal criminal offense? Yes No

If Yes, Please explain:

3. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? Yes No

If Yes, Please explain:

4. As of the date of this authorization, do you have any pending criminal charges against you? Yes No

If Yes, Please explain:

5. Have you ever served in the US Military? Yes No

6. If you answered "Yes" to the above question, did you receive a DD214? Yes No

If Yes, can you present the document? Yes No

7. If you answered "Yes" to the above question 6, did you receive an honorable discharge? Yes No

If No, please explain

Consumer Signature

Date

PERSONAL INFORMATION

Your answers to the questions below will not necessarily exclude you from a given ministry, but are part of the process to help provide a safe and secure environment. All information is held strictly confidential by the ministry staff. It is our desire for you to find a ministry that is fulfilling and suited to your strengths and experiences.

1. Have you used illegal drugs in the past two years? If yes, how long have you been clean?
2. Have you ever been hospitalized, treated for, or struggle with alcohol or substance abuse?
3. Do you have health issues that could place others at GVCC at risk?
4. Have you ever been concerned that you may have any addictions with drugs, alcohol, pornography or has anyone ever suggested that you may have a problem with any of the above?

If you answered "yes" to any of the above questions, please explain briefly:

Thank you for your interest in volunteering at GREEN VALLEY COMMUNITY CHURCH

We are committed to making a difference in our community and we could never do as much as we do without the generous time that our volunteers give. From office administration; to yard work; to our Saturday morning community outreach, GVCC and it's volunteers impact the world around us, one person at a time.

Our website, greenvalley.church, has a listing of different opportunities, or you can pick up our SHAPE book at the Welcome Center in the lobby or at the website.

LOOKING FOR MORE INFORMATION ABOUT SERVING?

Call GVCC at 530.622.3231 or contact:

Children's Ministry

NURSERY & KID'S PLACE

childrens@greenvalley.church

x 227

Creative Arts

WORSHIP & PERFORMING ARTS

creativearts@greenvalley.church

x 209

Community Care

SATURDAY MORNING OUTREACH

communitycare@greenvalley.church

x 207

Facilities

facilities@greenvalley.church

Connections

USHERS, GREETERS & PRAYER PARTNERS

connections@greenvalley.church

x 253

Memorials

grief@greenvalley.church

x 217

Hope House

wearehopehouse@gmail.com

x 242

Life Skills

lifeskills@greenvalley.church

x 224

Marketing & Graphic Arts

marketing@greenvalley.church

x 233

Student Ministry

JR. HIGH & HIGH SCHOOL

student@greenvalley.church

x 227

Technical Arts

PRODUCTION & SERVICES

production@greenvalley.church

x 207